



SURUHANJAYA SYARIKAT MALAYSIA
COMPANIES COMMISSION OF MALAYSIA
(Agensi di bawah KPDNHEP)



TATACARA PENGGUNA EZBIZ PENDAFTARAN PENAMATAN PERNIAGAAN

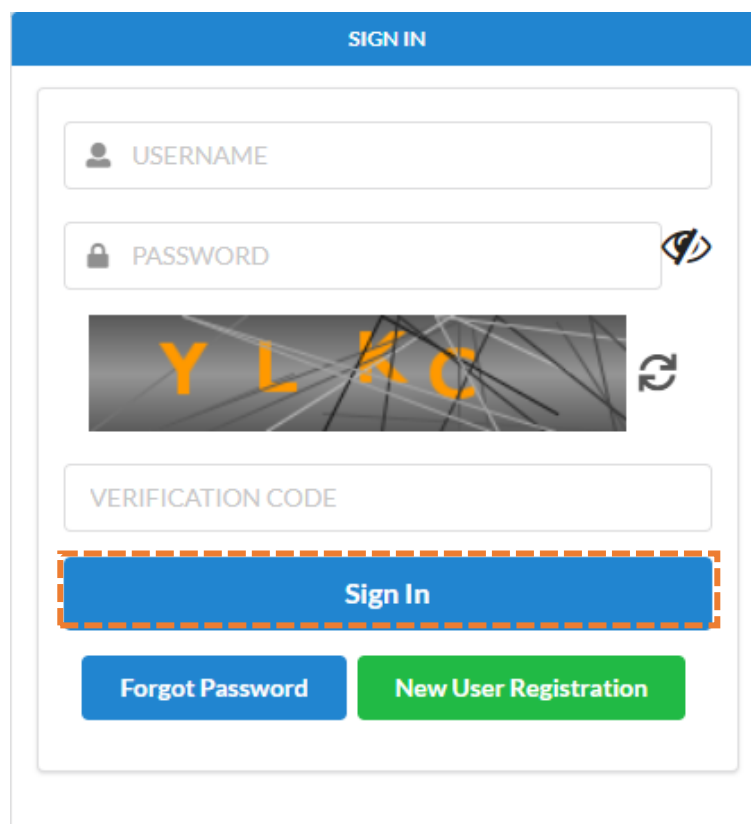
Versi 4.0

20 Oktober 2022

A. CARA PERMOHONAN PENDAFTARAN PENAMATAN PERNIAGAAN MELALUI EZBIZ ONLINE

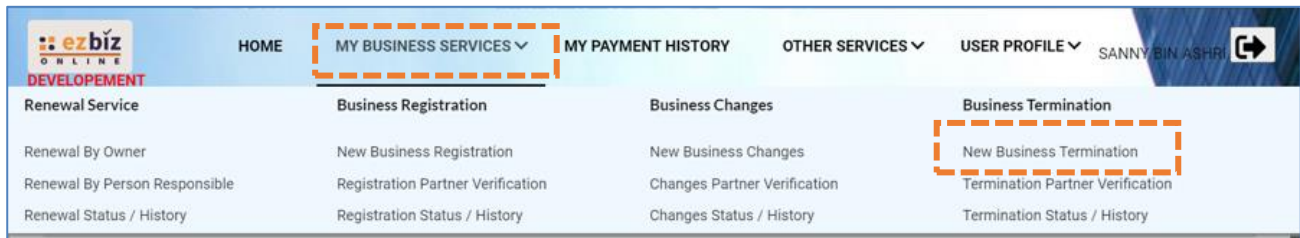
1. "Sign In"

- (a) Masukkan **"USERNAME"**
- (b) Masukkan **"PASSWORD"** – boleh klik ikon mata jika ingin lihat kata laluan yang telah ditaip.
- (c) Masukkan **"VERIFICATION CODE"** dan,
- (d) Klik **"Sign In"**





The image shows a 'SIGN IN' form interface. At the top, there is a blue header with the text 'SIGN IN'. Below the header, there are four input fields: 'USERNAME' (with a person icon), 'PASSWORD' (with a lock icon and a toggle eye icon), a verification code field (with a background image of 'Y L K C' and a refresh icon), and 'VERIFICATION CODE'. Below the input fields, there is a blue 'Sign In' button, which is highlighted with a dashed orange border. At the bottom, there are two buttons: 'Forgot Password' (blue) and 'New User Registration' (green).

2. Pergi ke menu dan klik pada 'My Business Services' dan klik 'New Business Termination'.



3. Sila pilih perniagaan dalam senarai dan klik butang 

Business No	Business Name	Expiry Date	Action
003054288-V	PKPB BUSINESS	2021-12-27	
003054294-P	TRIPPING DEEP CONSULTANT	2021-12-28	

Showing 1 to 2 of 2

« < 1 > »

4. (a) Pilih sebab penamatan perniagaan pada bahagian "Reason of Termination"
- (b) Pilih "YES" or "NO" untuk pembelian info perniagaan.
- (c) Tekan "Business Certificate Example" sebagai contoh sijil perniagaan
- (d) Tekan "Choose File" dan lampirkan sijil **Perakaun Pendaftaran Perniagaan** yang masih aktif pada bahagian "Attachment". Kemudian, tekan "Upload".


Business Termination Detail

Business Information


Business No :
Business Name :


Business Termination Form

Ref. No.

Termination Date*
13-Oct-2021 

Compound Amount : 0 *tick this if you want to pay

Reason of Termination*
CLOSE BUSINESS 

Business Info
YES 

Attachment - PDF Format Only
Please attach an active / a valid Business Certificate (Business Certificate Example).

Select File (Max 3 MB)
 No file chosen

5. "Owner Verification"

- (a) Jika perniagaan adalah pemilikan tunggal, tidak perlu untuk pengesahan pemilik.
- (b) Jika perniagaan adalah perkongsian, setiap rakan kongsi perlu membuat pengesahan menggunakan ID Ezbiz masing-masing. Permohonan tidak boleh dihantar jika proses verifikasi tidak dibuat.

Owner Verification

No	Name	IdNo	Status	Action
1	NUR ZAWANI BINTI MOHD. ZULKIFLI		PENDING VERIFICATION	
2	YLIAA FAHMI BIN ISHAK		VERIFIED	

Showing 1 to 2 of 2

« < 1 > »

6. "Fee Summary"

- (a) Sila tick pada deklarasi
- (b) Tekan butang "**Save**"
- (c) Pembayaran hanya akan dikenakan jika memilih untuk membeli **Maklumat Perniagaan (Business Info)** dan/atau dikenakan sebarang **kompaun** atas kelewatan permohonan.

Fee Summary			
Item	Amount	Unit	Total
Compound	0.00	0	0.00
Business Info Amount	10.00	1	10.00
		Total Amount	10.00

I confirm that the fact and information stated in this document are true. It is an offence under section 12 (1)(d) of Registration of Business Act 1956 to dishonestly makes any statement or furnishes any information to the Registrar under the provisions of this Act or of rules made thereunder whether such statement is verbal or in writing, which is false in any material particular or by reason of the omission of any material particular and which he either knows or has reason to believe is false, commits an offence and shall on conviction be liable to a fine not exceeding RM50,000 or to imprisonment for a term not exceeding two years or to both.

[Discard Application](#) [Save](#)

Nota:

Sekiranya pemilik perniagaan tidak melampirkan sijil **Perakuan Pendaftaran Perniagaan**, permohonan tidak boleh dihantar dan notifikasi akan terpapar. Sekiranya tiada sijil **Perakuan Pendaftaran Perniagaan** yang terkini, pemohon boleh beli di laman web einfo dan mydata dengan tekan link yang disediakan.

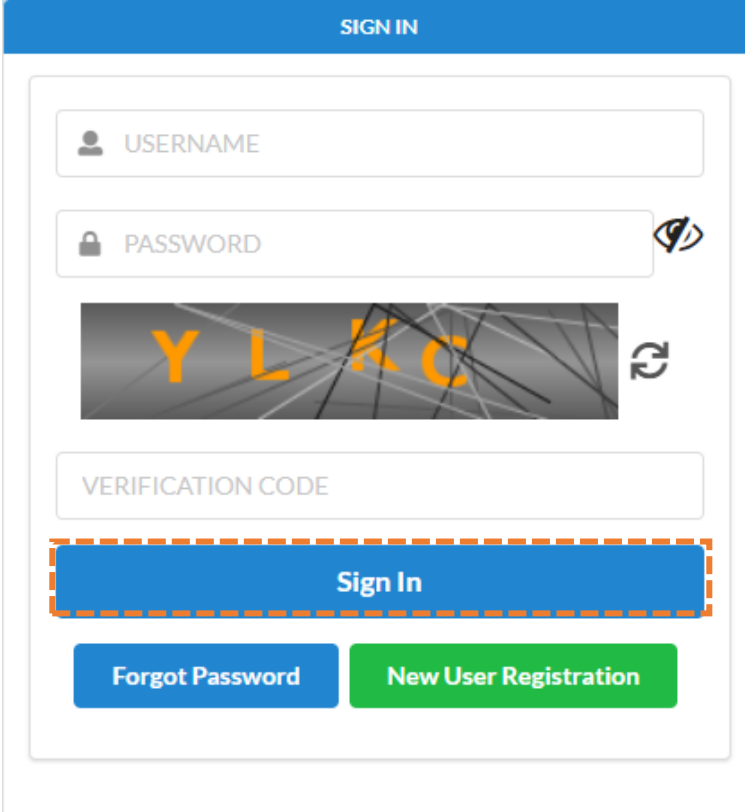
All Error must be fix before save.

- Attachment is needed. If no Business Certificate, please buy at www.ssm-einfo.my or www.mydata-ssm.com.my.

B. CARA PERMOHONAN PENDAFTARAN PENAMATAN PERNIAGAAN MELIBATKAN KEMATIAN RAKAN KONGSI (OWNER DECEASED)

1. "Sign In"

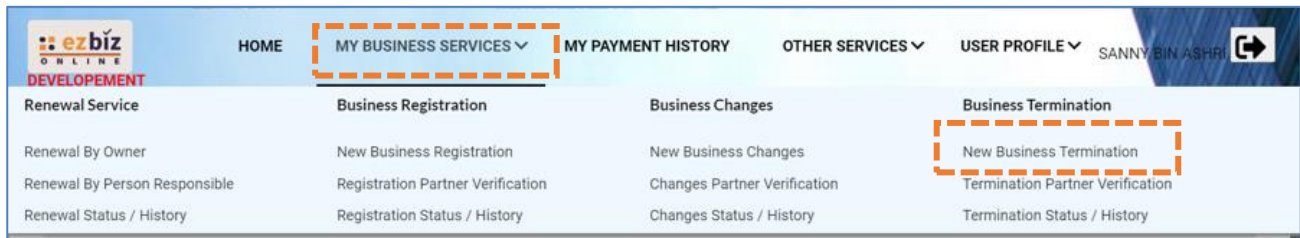
- (e) Masukkan "**USERNAME**"
- (f) Masukkan "**PASSWORD**" – boleh klik ikon mata jika ingin lihat kata laluan yang telah ditaip.
- (g) Masukkan "**VERIFICATION CODE**" dan,
- (h) Klik "**Sign In**"



The image shows a 'SIGN IN' form with the following elements:



- A blue header bar with the text 'SIGN IN'.
- A text input field labeled 'USERNAME' with a user icon.
- A text input field labeled 'PASSWORD' with a lock icon and a toggle eye icon.
- A verification code field showing 'Y L K C' with a refresh icon.
- A text input field labeled 'VERIFICATION CODE'.
- A blue 'Sign In' button, which is highlighted with a dashed orange border.
- A blue 'Forgot Password' button.
- A green 'New User Registration' button.

2. Pergi ke menu dan klik pada 'My Business Services' dan klik 'New Business Termination'.



3. Sila pilih perniagaan dalam senarai dan klik butang 

The screenshot shows a 'List Of Business' table with the following data:

Business No	Business Name	Expiry Date	Action
003054288-V	PKPB BUSINESS	2021-12-27	
003054294-P	TRIPPING DEEP CONSULTANT	2021-12-28	

Showing 1 to 2 of 2

Navigation: << < 1 > >>

4. (a) Pilih sebab penamatan perniagaan pada bahagian "Reason of Termination" kepada "Owner Deceased".
- (a) Pilih "YES" or "NO" untuk pembelian info perniagaan.
- (b) Tekan "Business Certificate Example" sebagai contoh sijil perniagaan
- (c) Tekan "Choose File" dan lampirkan sijil **Perakaun Pendaftaran Perniagaan** yang masih aktif pada bahagian "Attachment". Kemudian, tekan "Upload".

Business Termination Form

Ref. No.

Reason of Termination*

Termination Date*

Compound Amount 0 *tick this if you want to pay

Business Info

Attachment - PDF Format Only
Please attach an active / a valid Business Certificate (Business Certificate Example).

Select File (Max 3 MB)
 No file chosen

5. "Partner Verification"

(a) Klik **Deceased Owner** pada butiran rakan kongsi yang telah meninggal dunia.

Owner Verification

No	Name	IdNo	Status	Action
1	MOHD SUHAIMI BIN ZAINOL	880614565347	PENDING VERIFICATION	<input type="button" value="Deceased Owner"/>
2	IYLIAA FAHMI BIN ISHAK	840618146485	VERIFIED	

Showing 1 to 2 of 2

- Isikan butiran kematian di **Deceased Information**, pilih Tarikh Kematian (**Deceased Date**) dan upload Sijil Kematian (**Death Certificate**) yang telah disahkan oleh:
 - Pegawai Kerajaan Kumpulan A/ Pengetua/ Guru Besar/ Guru Penolong Kanan/ Wakil Rakyat/ Penggawa/ Penghulu/ Ketua Kampung/ Pengerusi JKKK (Jawatankuasa Kemajuan dan**

**Keselamatan Kampung)/ Ketua Kaum/ Ketua Anak Negeri/
Pesuruhjaya Sumpah/ Pegawai SSM/ Pegawai yang
ditentukan oleh Pendaftar dimuatnaik di Portal Ezbiz.**

- ii) **Cop pegawai atau saksi hendaklah mempunyai nama dan jawatan pegawai serta jabatan atau alamat di mana pegawai bertugas.**

Deceased Information

Name
MOHD SUHAIMI BIN ZAINOL

ID No

Deceased Date*
04-Oct-2022

Attachment is required. Please upload verified copy of Death Certificate (Please read the User Manual for Business Termination).

*
Choose File No file chosen

Submit **Cancel**

- Klik butang **Submit**.

No	Name	IdNo	Status	Action
1	MOHD SUHAIMI BIN ZAINOL	88C	AUTO VERIFIED DUE TO DECEASED	Deceased Owner
2	IYLIAA FAHMI BIN ISHAK	84C	VERIFIED	

Showing 1 to 2 of 2

- Permohonan akan berstatus **AUTO VERIFIED DUE TO DECEASED** dan verifikasi rakan kongsi tidak diperlukan.

6. "Fee Summary"

- (a) Sila tick pada deklarasi
- (b) Tekan butang "Save"
- (c) Pembayaran hanya akan dikenakan jika memilih untuk membeli **Maklumat Perniagaan (Business Info)** dan/atau dikenakan sebarang **kompaun** atas kelewatan permohonan.

Fee Summary			
Item	Amount	Unit	Total
Compound	0.00	0	0.00
Business Info Amount	10.00	1	10.00
		Total Amount	10.00

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Discard Application

Save

Nota:

Sekiranya pemilik perniagaan tidak melampirkan sijil **Perakuan Pendaftaran Perniagaan**, permohonan tidak boleh dihantar dan notifikasi akan terpapar. Sekiranya tiada sijil **Perakuan Pendaftaran Perniagaan** yang terkini, pemohon boleh beli di laman web einfo dan mydata dengan tekan link yang disediakan.

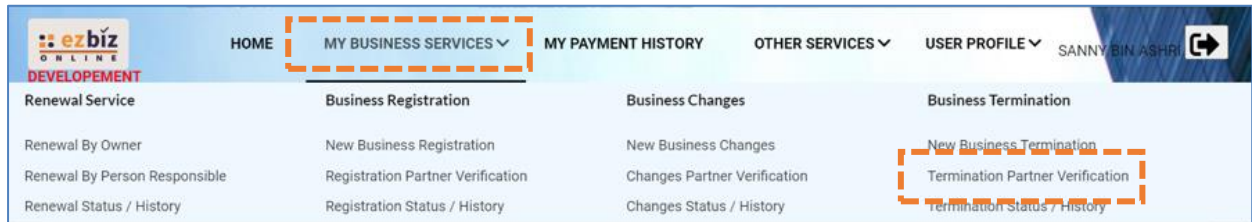
All Error must be fix before save.

- Attachment is needed. If no Business Certificate, please buy at www.ssm-einfo.my or www.mydata-ssm.com.my.


C. CARA MEMBUAT PENGESAHAN RAKAN KONGSI **("PARTNER VERIFICATION")**

1. Pergi ke menu dan klik **"My Business Services"**.

(a) Klik **"Termination Partner Verification"**




2. Maklumat perniagaan yang dimohon akan dipaparkan

(a) Klik butang 

Rakan kongsi boleh membuat semakan penamatan perniagaan yang telah diisi sebelum membuat pengesahan. Untuk pengesahan rakan kongsi:

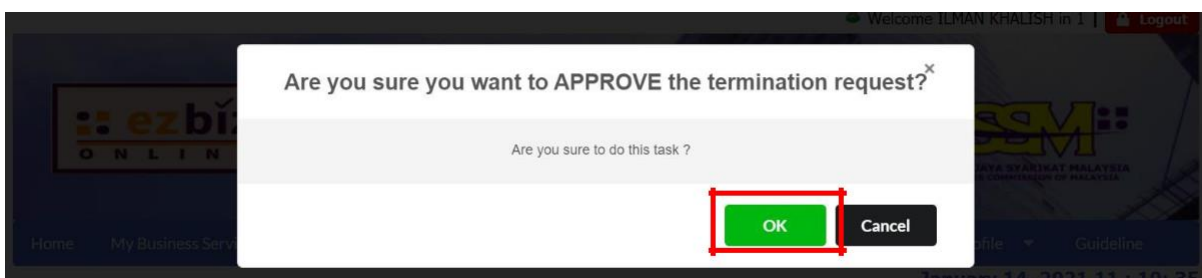
(b) Klik ikon 

The screenshot shows the EzBiz interface with a table of business registration details. The table has the following columns: Ref. No., Business Registration No., Business Name, Status, Update Date, Status, and Action. The first row contains the following data: Ref. No. EB-C2021011400001, Business Registration No. 003054288-V, Business Name PKPB BUSINESS, Status Data Entry, Update Date 14/01/2021 11:05:29 AM, Status PENDING VERIFICATION, and Action (icon with plus and minus signs). The 'Action' column for the first row is highlighted with a red box.

Ref. No.	Business Registration No.	Business Name	Status	Update Date	Status	Action
EB-C2021011400001	003054288-V	PKPB BUSINESS	Data Entry	14/01/2021 11:05:29 AM	PENDING VERIFICATION	

Showing 1 to 1 of 1

(c) "Pop up" box akan keluar dan klik **"OK"**



3. Pemohon akan menerima emel notifikasi bahawa rakan kongsi telah beretuju untuk menamatkan perniagaan.
4. Pemohon boleh menyemak semula dengan sign in ke portal **EZBIZ Online**
 - (a) Pergi ke Menu dan klik **"My Business Services"**
 - (b) Klik **"Termination Status / History"**
 - (c) Pada bahagian **'Draft'**, klik pada perniagaan yang ingin ditamatkan.

Ref. No.	Business Name	Status	Update Date	Action
EB-C2021011400001	PKPB BUSINESS	Data Entry	14/01/2021 11:05:25 AM	

Showing 1 to 1 of 1

- (d) Rakan kongsi yang ditambah bertukar status **"VERIFIED"**
- (e) Proses seterusnya adalah memilih mod pembayaran (jika ada).

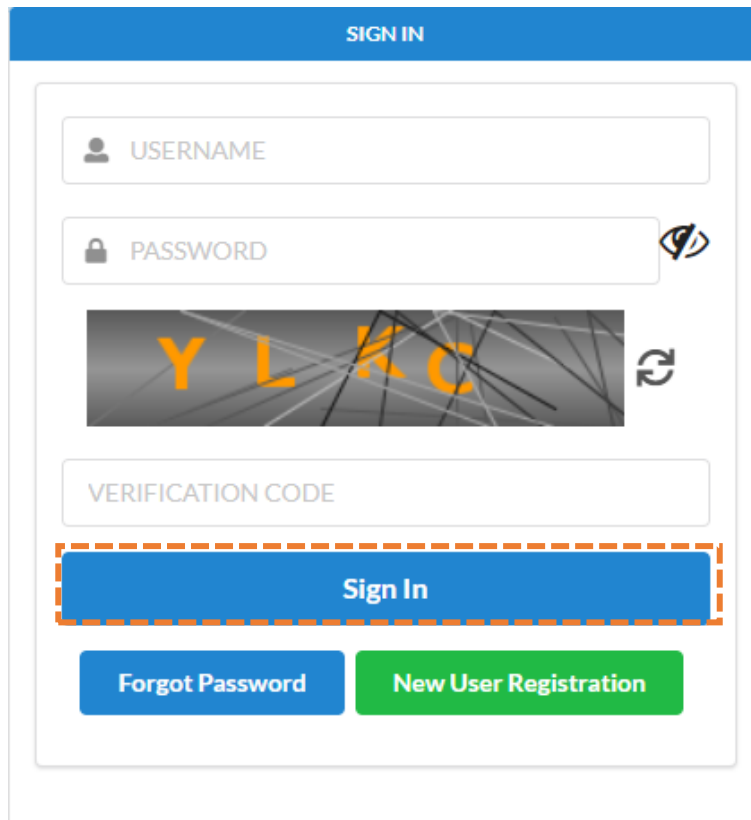
No	Name	IdNo	Status	Action
1	IDRIZ KAISER	900909099009	VERIFIED	
2	ILMAN KHALISH	911119119119	VERIFIED	

Showing 1 to 2 of 2

C. CARA MUAT TURUN MAKLUMAT PERNIAGAAN

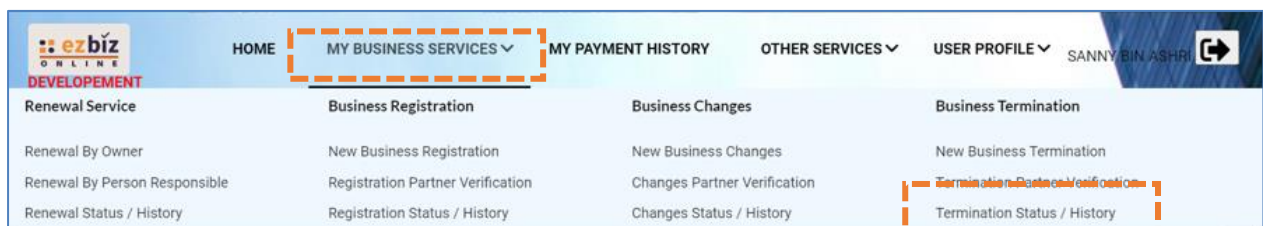
1. "Sign In"

- (a) Masukkan "**USERNAME**"
- (b) Masukkan "**PASSWORD**" – boleh klik ikon mata jika ingin lihat kata laluan yang telah ditaip.
- (c) Masukkan "**VERIFICATION CODE**" dan,
- (d) Klik "**Sign In**"

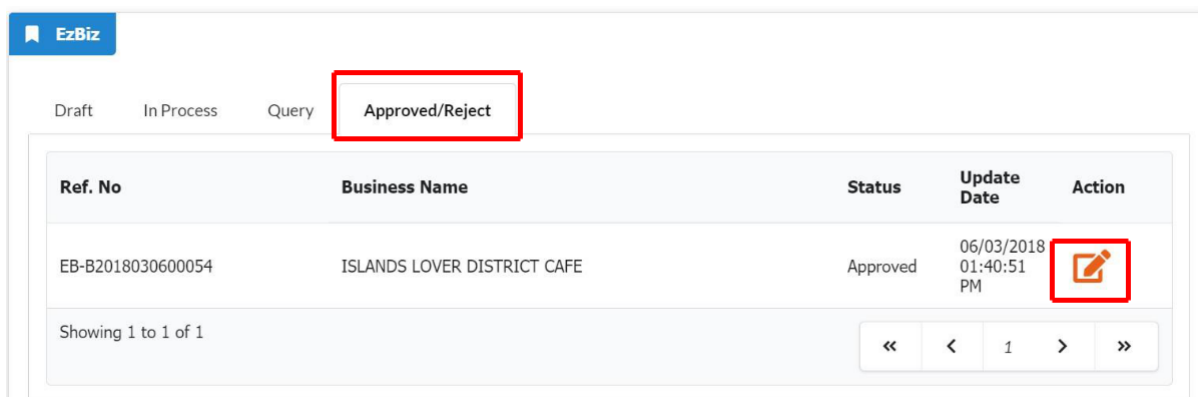


2. Pergi ke menu dan klik 'My Business Services'

- (a) Klik "**Termination Status / History**"




3. Klik Tab **"Approved/Reject"** dan klik butang 



EzBiz

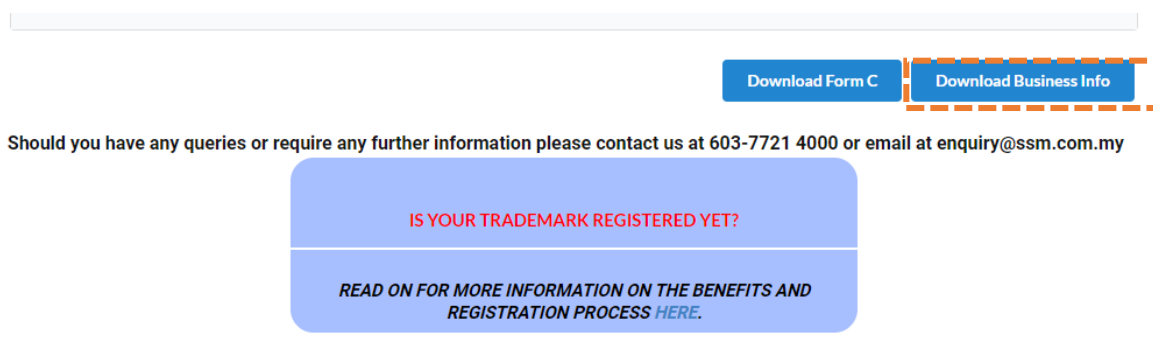
Draft In Process Query **Approved/Reject**

Ref. No	Business Name	Status	Update Date	Action
EB-B2018030600054	ISLANDS LOVER DISTRICT CAFE	Approved	06/03/2018 01:40:51 PM	

Showing 1 to 1 of 1

« < 1 > »

4. Sistem akan memaparkan maklumat permohonan yang telah diluluskan. Klik **"Download Business Info"**



Download Form C **Download Business Info**

Should you have any queries or require any further information please contact us at 603-7721 4000 or email at enquiry@ssm.com.my

IS YOUR TRADEMARK REGISTERED YET?

READ ON FOR MORE INFORMATION ON THE BENEFITS AND REGISTRATION PROCESS [HERE](#).

Nota:

- Permohonan penamatan perniagaan, hanya maklumat perniagaan sahaja yang boleh dimuat turun.
- Butang **"Download Business Info"** hanya akan ada jika pembelian maklumat dibuat sewaktu membuat permohonan.